



Saibaba Nagar, Borivali (West), Mumbai – 400 092

Tel. : 2807 7126

Email : adkdcollege@yahoo.com / www.adkdcollege.in

ISO 9001 : 2008 Certified

Ref. No : _____

Date : 18/7/2022

IQAC Meeting Agenda

Quality Control Cell Committee Meeting will be held on


Date : 20/07/2022

Time : 11.30 am

Venue: Staff Room

Kindly attend the meeting. The agenda of the meeting is given bellow-

1. NAAC Accreditation Work
2. Review of activities and events carried out in A.Y. 2022-2023 Sem I and Planning for Sem II
3. Status of Resources and Infrastructure requirement for departments
4. Prepare plan for future
5. Any other point with permission from chair

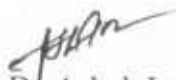

Mrs. Trupti Waghmare

IQAC Coordinator

C.C. To,

1. Asst.Prof. Tanushree Bhanage- Teachers Representative _____
2. Ass. Prof. Bhavika Rajyagor- - Teachers Representative _____
3. Asst. Prof. Laxmidevi Gupta - Teachers Representative _____
4. Mrs. Soniya Kale – Management Representative _____
5. Mr. Shashikant Chavan – Head Clerk _____
6. Mr. Girish Potdar - Industrialist _____
7. Mr. Chirag Shah – Local Society Member Chirag Shah
8. Mr. Rushabh Mandal- Student Representative Rushabh
9. Mr. Omkar Rajgole – Alumni Omkar Rajgole




Dr. Ashok Luhar

In-Charge Principal

Anandibai Damodar Kale Degree

College of Commerce

Saibaba Nagar, Borivali (West),
Mumbai - 400 092.



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Ref. No.: _____

Date : 21/07/2022

Minutes of IQAC Meeting

The IQAC Meeting was held on 20/07/2022, at 11.30 am in the Staff Room. Following members were present for the meeting:

1. Dr. Ashok Luhar, In- Charge Principal
2. Mrs. Trupti Waghmare – IQAC Co-ordinator
3. Asst. Prof. Tanushree Bhanage- Teachers Representative
4. Ass. Prof. Bhavika Rajyagor- - Teachers Representative
5. Asst. Prof. Laxmidevi Gupta - Teachers Representative
6. Mrs. Soniya Kale – Management Representative
7. Mr. Shashikant Chavan – Head Clerk
8. Mr. Girish Potdar - Industrialist
9. Mr. Chirag Shaha – Local Society Member
10. Mr. Rushabh Mandal- Student Representative
11. Mr. Omkar Rajgole – Alumni

Meeting was started with warm welcome by In-charge Principal Dr. Ashok Luhar. Following matters were discussed

Agenda 1: NAAC

Principal Dr. Ashok Luhar discuss the current status of the instituion. He also discuss the importance of NAAC accreditation in improving status of the college He stated that college is going for NAAC at the end of academic year 2022-2023. Accordingly the work distribution for NAAC data collection was discuss.

Agenda 2 : Review of activities and events carraied out in A.Y. 2022-2023 Sem I and Planning for Sem II

IQAC Co-ordinator asked Departmental head and Committee chaierperson to prepare activity planner for the A.Y. 2022-2023. The various activity that could be conducted by departments and committees were summarized and put before the committee members. Activities included – Workshop/ Seminar, Professional Development Programmes, cultural and sports acitivity. It was decided that more focus should be given on offline activities and students should encourage to participate in all activites.

Agenda 3: Status of Resources and Infrastructure requirement for departments

Principal informed about the existing departments, upgradation and maintainace in infrastructure in classroom and IT lab is under process. Beautification and painting of campus walls is to be done. Work of upgradtaion of office software and Library Management Software from sever base operation to cloud base/ web base operation was undertaken.

Agenda 4: Prepare plan for future

Following plan of action finalise for the A.Y.2022-2023

Academic development:

Organize seminar / workshop for students to enhance overall development.

Encourage students to take Add-on courses and certified skill development courses.

Faculty Professional Development:

Encourage faculties to attend various FDP

Organise Faculty development programm specifically with reference to research methodology.

Agenda 5: Any other point with the permission from chair

Principal informed all faculties to encourage students to participate in extra curricular activities and also increase students participation in events of other colleges.

There was no any other point for discussion. Meeting is concluded with vote of thanks accorded to the chair.

Mrs. Trupti Waghmare

IQAC Co-ordinator



Dr. Ashok Luhar
In-Charge Principal

Anandibai Damodar Kale Degree
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MUMBAI - 400 092.

C.C. To,

1. Asst.Prof. Tanushree Bhanage- Teachers Representative
2. Ass. Prof. Bhavika Rajyagor- - Teachers Representative
3. Asst. Prof. Laxmidevi Gupta - Teachers Representative
4. Mrs. Soniya Kale – Management Representative
5. Mr. Shashikant Chavan – Head Clerk
6. Mr. Girish Potdar - Industrialist
7. Mr. Chirag Shah – Local Society Member
8. Mr. Rushabh Mandal- Student Representative
9. Mr. Omkar Rajgole – Alumni

Omkar Rajgole



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IQAC Action Taken Report Meeting Held on 20/07/2022

- Departmental head and Committee chairperson prepared activity planner for the A.Y. 2022-2023. A detailed plan of activity that could be conducted by departments and committees were discussed.
- IQAC suggested to faculty members to participate in FDP programme and short term courses.

Mrs. Frupti Waghmare
IQAC Coordinator



Dr. Ashok Luhar
In-Charge Principal
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Saibaba Nagar, Borivali (West), Mumbai – 400 092 ,Tel. : 2807 7126


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Date:19/09/2022

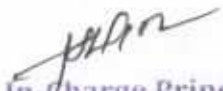
IQAC

NOTICE

All the teaching staff is hereby informed to attend meeting on 20/09/2022 at 11.30 a.m. in the Staff Room.


Mrs. Trupti V. Waghmare
Chairperson




In-Charge Principal
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Date: 21/09/2022

Minutes of IQAC Meeting

The Quality Control Cell Committee Meeting was held on 20/09/2022, at 11.30 am in the Staff Room.

Following members were present for the meeting:


1. Dr. Ashok Luhar, In-Charge Principal
2. Mrs. Trupti Waghmare
3. Asst. Prof. Laxmidevi Gupta
4. Asst. Prof. Asha Karnavat
5. Asst. Prof. Tanushree Bhanage
6. Asst. Prof. Dharmishta Mistry

Meeting was started with warm welcome by In-charge Principal Dr. Ashok Luhar. Following matters were discussed:

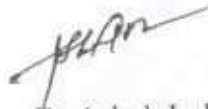
- 1) It is decided that henceforth minutes of all general meetings will be prepared by Asst. Prof. Dharmishta Mistry.
- 2) All the committee chairperson will prepare minutes of meeting of their respective Committees.
- 3) According to University Circular TYBCOM Sem 5 Exam will start from 10 Oct 2022.
- 4) For smooth functioning of TYBCOM Sem 5 exam MOCK drill of printing question paper will be conducted.
- 5) Password of DEPD server Computer will be shared only with Asha Madam and Laxmi Madam. Any problem related to the computer will be addressed to both of them.
- 6) DEPD room will be used for only printout till further notice.
- 7) No personal pendrive use in DEPD server system without scan.
- 8) The committee chairperson were asked to complete their pending committee file work as early as possible for the academic year 2021 - 2022 and submit to the IQAC chairperson.
- 9) Faculties were asked to report on time for lectures.
- 10) Tentative dates for hall tickets distribution for SY B.COM, BMS, I.T. will be 26/09/2022 & 27/09/2022.
- 11) Class teacher should inform students to clear their pending fees by Saturday 24/09/2022.

All issues of the agenda were fully discussed and no member raised any query. Hence the meeting was concluded at 1.00 pm with vote of thanks to the chair.

Submitted by


Mrs. Trupti Waghmare
Chairperson (IQAC)




Dr. Ashok Luhar
In-Charge Principal
Anandibai Damodar Kale Degree
College of Commerce
Saibaba Nagar, Borivali (West),
MUMBAI - 400 092.

1. Asst.Prof.Tanushree Bhanage Tanushree
2. Asst. Prof. Asha Karnavat Ashakarnavat
3. Asst. Prof. Dharmistha Mistry Dharmistha
4. Asst.Prof.Laxmidevi Gupta Laxmidevi
5. Asst.Prof.Mitali Shukla Mitali Shukla
6. Asst. Prof. Priya Shroff Priya S.
7. Asst.Prof. Roshni Ahir Roshni



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Date : 13/01/2023

IQAC Meeting Agenda

IQAC Meeting will be held on


Date : 16/01/2023

Time : 11.30 pm

Venue: Staff Room


Kindly attend the meeting. The agenda of the meeting is given bellow-

1. Review of Minutes of previous Quality Control Cell Meeting conducted on
2. Review activity conducted in 2nd term
3. Feedback on faculty to be collected from students
4. Any other point with the permission from chair


Mrs. Trupti Waghmare

IQAC Co-ordinator




Dr. Ashok Luhar

In-Charge Principal

In-Charge Principal

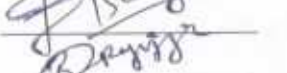
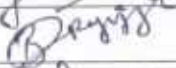

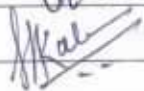

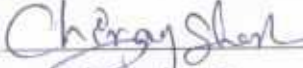


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C.C. To,

1. Asst.Prof. Tanushree Bhanage- Teachers Representative 
2. Ass. Prof. Bhavika Rajyagor- - Teachers Representative 
3. Asst. Prof. Laxmidevi Gupta - Teachers Representative 
4. Mrs. Soniya Kale – Management Representative 
5. Mr. Shashikant Chavan – Head Clerk 
6. Mr. Girish Potdar - Industrialist 
7. Mr. Chirag Shah – Local Society Member 
8. Mr. Kashabh Mandal- Student Representative 
9. Mr. Omkar Rajgole – Alumni 



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Date : 17/01/2023

Minutes of IQAC Cell Committee Meeting

The Quality Control Cell Committee Meeting was held on 16/01/2023, at 11.30 am in the Staff Room. Following members were present for the meeting:

1. Dr. Ashok Luhar, In- Charge Principal
2. Mrs. Trupti Waghmare – IQAC Co-ordinator
3. Asst. Prof. Tanushree Bhanage- Teachers Representative
4. Ass. Prof. Bhavika Rajyagor- - Teachers Representative
5. Asst. Prof. Laxmidevi Gupta - Teachers Representative
6. Mrs. Soniya Kale – Management Representative
7. Mr. Shashikant Chavan – Head Clerk
8. Mr. Girish Potdar - Industrialist
9. Mr. Chirag Shaha – Local Society Member
10. Mr. Rushabh Mandal - Student Representative
11. Mr. Omkar Rajgole – Alumni

Meeting was started with warm welcome by In-charge Principal Dr. Ashok Luhar. Following matters were discussed

Agenda 1: Review of Minutes of previous IQAC Meeting conducted on 20/07/2022

Minutes of previous QCC meeting conducted on 20/07/2022 were read and confirmed .

Agenda 2. Review activity conducted in 2nd term

Principal informed about FDP , it was decided that in the month of February 2023, 6 Days Faculty Development Programme will be conducted by Quality Control Cell in Association with Dept. of Commerce & Dept. of Management on Research Methodology (Pre-PhD. Course work) on tentative date 22nd February to 28th February 2023

Agenda 3: Feedback on faculty to be collected from students

IQAC coordinator discussed about Feedback format which should be collected from students on faculty. It was suggested that online feedback should be collected from students.

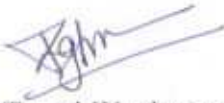
Agenda 4: Feedback from alumni and parents

Feedback that collect data about college and facilities from alumni and parents , was ready to be circulated on online mode. Necessary whatsapp messages and link will be shared on students groups.


Agenda: 5 Any other point with the permission from chair

Principal sir informed that after collecting the feedback proper analyses of feedback received should be done by respective teachers.

All issues of the agenda were fully discussed and no member raised any query. Hence the meeting was concluded at 1.00pm with vote of thanks to the chair.


Mrs. Trupti Waghmare
IQAC Coordinator

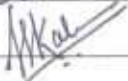


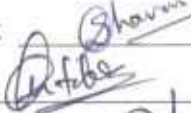

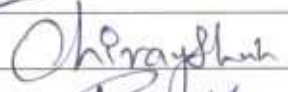
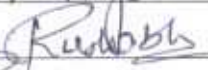
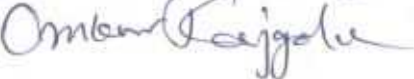

In-Charge Principal
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C.C. To,

1. Asst.Prof. Tanushree Bhanage- Teachers Representative
2. Ass. Prof. Bhavika Rajyagor- - Teachers Representative
3. Asst. Prof. Laxmidevi Gupta - Teachers Representative
4. Mrs. Soniya Kale – Management Representative
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Date : 16/01/2023

IQAC Action Taken Report
Meeting Held on 16/01/2023

1. Modality of Feedback which should be collected from students on faculty was finalized. Online mode is selected for feedback collection; link of online form should be circulated among students on their whatsapp group.
2. Suggestion and recommendation provided through feedback received were discussed .

Mrs. Trupti Waghmare
IQAC Coordinator



Dr. Ashok Luhar
In-Charge Principal,
Anandibai Damodar Kale Degree
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ANANDIBAI DAMODAR KALE
SHAIKSHANIK SANSTHA'S



ANANDIBAI DAMODAR KALE
DEGREE COLLEGE OF ARTS & COMMERCE

Saibaba Nagar, Borivali (West), Mumbai – 400 092, Tel. : 2807 7126

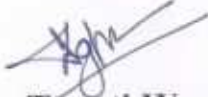
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Date: 28/04/2023

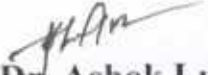
IQAC

Notice

All Teaching Staff are hereby informed to attend 2nd Term End meeting which will be held on 29th April 2023 at 9.15 a.m. in the staff room.


Mrs. Trupti Waghmare
IQAC Chairperson




Dr. Ashok Luhar
In-Charge Principal
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Date: 29/04/2023

IQAC Minutes of Meeting

The 2nd Term End meeting was held on 29/04/2023, at 09.15 am in the Staff Room. Following members were present for the meeting:


1. Dr. Ashok Luhar, In- Charge Principal
2. Mrs. Trupti Waghmare, Librarian
3. Asst. Prof. Tanushree Bhanage
4. Asst. Prof. Laxmidevi Gupta
5. Asst. Prof. Mitali Shukla
6. Asst. Prof. Priya Shroff
7. Asst. Prof. Roshni Ahir
8. Asst. Prof. Rajnish Yadav
9. Asst. Prof. Rekha Jha

Meeting was started with warm welcome by In-charge Principal Dr. Ashok Luhar.

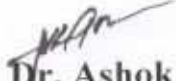
Following matters were discussed

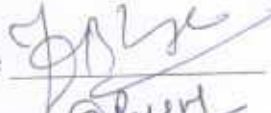

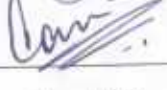
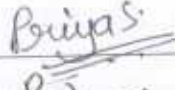
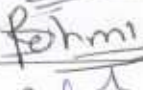

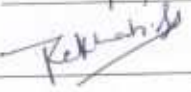
- All Committee chairpersons and Departmental head were asked to submit their committee files for A. Y. 2022-2023.
- Teachers were told to complete online Paper assessment work . Each teacher was told to assess at least 100 papers of their respective subjects.
- Faculties were asked to submit their latest Resume on or before 1st May 2023 in the office.
- Regular college will reopen on 1st June 2023.

The meeting was concluded at 10.00 am with vote of thanks to the chair.


Mrs. Trupti Waghmare
IQAC Chairperson




Dr. Ashok Luhar
In-Charge Principal
Anandibai Damodar Kale Degree
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1. .Asst.Prof. Tanushree Bhanage 
2. Asst. Prof. Bhavika Rajyagor 
3. Asst. Prof. Laxmidevi Gupta 
4. Asst.Prof.Mitali Shukla m. v Shukla
5. Asst. Prof. Priya Shroff 
6. Asst.Prof. Roshni Ahir 
7. Asst.Prof. Rajnish Yadav 
8. Asst. Prof. Rekha Jha 



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Date : _____

Internal Quality Assurance Cell (IQAC)

The IQAC plays an indispensable role in improving and maintaining the quality of education of an institute. Our IQAC was established in the academic year 2022.

Prior to this year the cell was actively functioning as College Development Cell(CDC) for academic and administrative purpose.

To focus on Quality is of key importance of our IQAC. Through continuous monitoring and constant follow-up of undergoing activities.

“The foremost task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.”

IQAC – Vision

To work collectively with the Institute's vision and mission statements to provide quality education to students and make an environment focus a win - win strategy for all stakeholder involved.


Objectives of IQAC (As per guidelines of NAAC)

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions of IQAC

- 1) To prepare Academic Calendar in coordination with all respective Committee heads
- 2) Conduct FDP from time to time




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- 3) To focus for NAAC Accreditation as an important quality control cell
- 4) Review of activities conducted in the academic year 2022-23 in I and II term
- 5) To focus on Resource and infrastructural development.
- 6) Up gradation and infrastructural development.
- 7) To focus on IT infrastructure development also.
- 8) IQAC department is keen on beautification of campus, as we have exclusive Green campus initiatives from time to time.
- 9) To encourage the use of ICT based teaching learning methodologies
- 10) Promoting Green Campus and Sustainability:-Under the umbrella of Green campus, we have "green club" to focus on initiatives like Environment audit, Energy Audit, Waste management policy, water conservation , disabled friendly, barrier free environment to name a few.




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